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SHIRLEY ELIZABETH BAENEN

REAL ESTATE APPRAISER/BROKER/EDUCATOR

[2000 - Present] Columbia Real Estate Services, Inc. Puyallup, WA
Real Estate Appraiser / Real Estate Broker

Activities include completing, supervising, and reviewing appraisal and feasibility study assignments for various financial institutions; outsource review firms, attorneys, accountants, and investors.

EDUCATION

[1985] Central Washington University Ellensburg, WA
Masters Graduate Program
Organization Development (ABT)

[1980] Washington State University Pullman, WA
Bachelors Degree
Business/Real Estate Specialty

PROFESSIONAL EXPERIENCE

[2003 -present] Pierce College Steilacoom, WA
Online Course Instructor/ Author

Co-authored online courses in Real Estate Fundamentals, Practices, Brokerage Management and Real Estate Law, and a series of Real Estate Appraisal courses leading to an Associate of Arts Degree in Business with a focus in either Real Estate or Appraisal. These courses are approved for pre-licensing and for continuing education clock hours for real estate and appraisal professionals. Proficient in WebCT/Blackboard platform programming since 2001. (Adjunct faculty)

[2000 - 2004] Bellevue Community College Bellevue, WA
Director, Real Estate Program

As the director of the Real Estate Program, my job description included development of course curriculum, course outcomes, and completing all necessary forms for submitting courses to the college curriculum committee for thirty seven (37) real estate and industry related subjects. Duties included selection or approval of textbooks and materials, selection and supervision of instructors. I restructured the program and quadrupled attendance/income/profit in three years. Co-developer and author of Internet Based Real Estate and Appraisal credit courses for colleges. (Half-time position)

[1980 - 2000] Columbia Consultant, Inc. Ellensburg, WA

Real Estate Appraiser/Broker

Successfully owned and operated a brokerage and fee real estate appraisal firm active in several central Washington counties. Activities included completing, supervising, and reviewing appraisal and feasibility study assignments for various financial institutions, attorneys, accountants, and investors. Appraisal subject properties included simple to complex residential properties, agricultural facilities, commercial, office buildings, and multi-family communities.

[1989-1991] WA State Department of Licensing Olympia, WA

Real Estate Education Program Manager

Appointed by the Director of the Department of Professional Licensing as the Education Program Manager for the Real Estate Division. This was during the period of time when continuing education for real estate licensees was being transitioned from legislation to operation. My assignment included developing criteria for approval of schools, instructors, and courses. I also was a liaison between the agency and industry groups. (On leave from business for this position.)

[1986-1989] Pacific Associates Wenatchee, WA

Real Estate Appraiser

In addition to owning and operating, Columbia Consultants, Inc., I performed contract work for a firm that specialized in appraising commercial and income properties, orchards and other agricultural oriented facilities.

[1974 - 1980] Real Property Managers Bellevue, WA

Property Management – Managing Partner

Property management skills include: training and supervision of personnel for accounting and clerical functions; direct responsibility for trust accounts; budget preparation; hired and trained on-site personnel; performed management surveys, market surveys and feasibility studies; analyzed income and expense reports. Supervised a property management staff of three (3) property managers and eighty (80) on-site managers in multi-family and condominium projects. Concentrated experience in evaluations of condominium and multi-family projects.

LICENSES AND CERTIFICATIONS

Washington State Certified General Appraiser
Appraiser No. 1100700

Washington Real Estate Broker's License
License number 27000 1666

Certified Property Manager (CPM) Earned Designation Awarded by the
Institute of Real Estate Management in 1973, Key 3854 (No longer active)

in organization)

PROFESSIONAL MEMBERSHIPS

The Appraisal Institute
Associate and/or Affiliate Member, 1987 – 2004

Real Estate Appraiser Advisory Committee
Member 1992-1998, Past Chairman, 1998
Washington State Dept. of Professional Licensing
Olympia, Washington

National Association of Realtors
Member 1963-2004
Past National Director – 1985-1987

Washington Realtors
Member 1963-2004
Past Regional Vice President
Past Elected Secretary/Treasurer - 3 terms
Past Washington Realtor of the Year

Seattle King Association of Realtors
Past Officer and Committee Member
Associate Council Directors 2002-2004

Institute of Real Estate Management
CPM Member, 1973-2000
Past, Region XII Vice President,
National Governing Council Member

WSU – WA Center for R E Research, Past Trustee

REAL ESTATE COURSE DEVELOPMENT AND INSTRUCTING

Columbia Real Estate Education is the education arm of Columbia Real Estate Services, Inc. The company activities include co-developing and instructing Internet real estate and appraisal courses for Pierce College in Puyallup, WA. In addition, we can assist other instructors-administrators in developing online courses.

While working with Bellevue Community College developed online courses in Principles of Real Estate, Principle of Appraising, and Property Management; Developed grounded courses at Clover Park Technical College in Appraisal Principles; Real Estate Law; Real Estate Finance; Real Estate Management; Real Estate Fundamentals;

Since 1973, instructed classroom courses in various Washington State community colleges, CWU, Institute of Real Estate Management.

INTERESTS AND ACTIVITIES

Volunteer work with many civic and community organizations. Mostly involved with the arts and civic groups including the Western Art Association, Ellensburg, WA, Kittitas County Park Board, Whitman County Park Board, and Ellensburg Planning Commission.

PROFESSIONAL CONTINUING EDUCATION

USPAP The Appraisal Institute – 7-Hour Online -	2007/2009
Real Estate Finance Update	2005
Ethics and Real Estate	2005
Diversity and Doing Business	2005
Risk Management	2005
1031 Tax Deferred Exchange	2005
Construction Trends and Materials	2007
Made In America – Appraising Factory Built Homes	2007
FHA Update	2008
Home Valuation Code of Conduct	2009
Fannie Mae Form 1004 MC (Market Conditions)	2009

Required continuing education prior to license renewal every two years.
Appraiser Certification – 28 clock hours
Real Estate Broker – 30 clock hours

CONTACT INFORMATION

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REFERENCES

Applicable references available upon request.